



The Bhabha Atomic Research Centre Employees' Co-op. Credit Society Ltd., Mumbai

(Registration No. 29770)

Ref. No. : BARC / CS / 1255

ISO 9001:2015 Certified

Date :

July 6, 2023

To,

Subject: Invitation to submit your quotation

Dear Sir,

You are requested to submit your quotation, in sealed envelope for the supply of memento for felicitation of retired society members. The complete quotation shall reach to the undersigned by **post (Speed Post/Registered AD) on or before 14/07/2023**

Sr. no.	Description of work	Work completion period
1	Minor fabrication and supply of Memento for The BARC Employees Co. Op. Credit Society Ltd.	30 days

The terms and conditions are given below:

1. Qualifying criteria for bidders

Interested bidders shall contact the undersigned on Phone No. 25596341/43/33(Ext. No. 26341/43/33) with above mentioned details for getting the Detailed Tender Specification.

2. The quotation envelope shall be noted with **Description of the work and the Tender Ref. No.**, mentioned above.

3. The complete quotation shall reach the following address on or before **14/7/2023 up to 18.00 hrs.** by **Registered Post/ Speed post.**

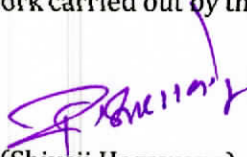
Hon. Secretary
The BARC Employees Co Op Credit Society Ltd.
Old R5, Shed, BARC, Trombay, Mumbai-400085

4. **Printed Letter Head:** Quotation should be printed on the letter head; computer generated quotation is not valid.

5. **Validity of the Offer:** Validity of the offer shall be 60 days from date of opening of quotation.

- 6. Guarantee:** Vendor shall have to give guarantee of the quality and workmanship of work done for the period of 12 months from the date of completion of the work.
- 7. Offer of Firm:** Offer of those firms, who do not submit their quotation as per the details given in the technical specification and incomplete quotations in any respect shall not be considered. Vendor should submit their offer along with sample.
- 8. The BARC Employees Co Op Credit Society Ltd.** reserves right to extend the date of opening the quotations.
- 9. Payment Terms:** The BARC Employees Co Op Credit Society Ltd. shall make full and final payment only after submission of the satisfactory work completion certificate issued from the undersigned, bill, guarantee certificate, delivery challan and advanced stamped receipt. No advance is admissible.
- 10. Income Tax Recovery Clause:** Income tax @ 2% will be deducted from the bill.
- 11. Penalty:** Any delay which attributable to the contractor is liable for penalty @ 0.5 % per week (max 5 %) to be imposed on contractor.
- 12. GST/VAT/PAN Number:** Quotation shall consist of GST Registration Number, PAN number of the firm, service tax registration number etc.
- 13. Quantity Variation Clause:** Quantity variation of $\pm 10\%$ is possible during the execution of the job. Actual payment shall be made based on the actual work carried out by the contractor after completion of entire job.




(Shivaji Hagawane)
Hon. Secretary

For, The BARC Employees Co Op Credit Society Ltd. Old R5, Shed, BARC, Trombay, Mumbai-400 085



Annexure-I

TECHNICAL SPECIFICATION FOR SUPPLY OF MEMENTO/PHOTO FRAME

1. Retired Members Felicitation - (Memento -M1)

1. Shape of the frame – Rectangular (vertical)
2. Size – Height 10" X Width 8" (254 mm X 203 mm)
With 20 mm thickness.
3. Frame Material – Wooden photo frame of size – Height 10" X Width 8"
4. Frame color – With Golden back ground shade,
5. Frame Boarder – 10 cm with half round section.
6. Photo size - height -210mm X width – 185mm.
7. Frame corner – all corner shall be chamfer, smooth and glossy finishing.
8. Description and design of society name plate and logo shall be given by society.
9. Sticker Size- 175mm X 126 mm shall be consist of society name plate, logo, description for felicitation and name of retired society member. Sticker shall be stick on photo frame.
10. Rough sketch/sample – Enclosed in tender document.
11. Quantity as noted in Table No. 1
12. Packaging Type- Individual Packing or wrap with PVC Plastic- Single layer

Table No. - 1

Sr. No.	Description	Quantity (In Nos.)
1	Retired members felicitation – (Memento -M1)	600

2. Terms and conditions-

- 2.1. The bidders have to submit their sample for each item in the BARC Employees Co. Op. Credit Society Ltd. Old R5, Shed, BARC, Trombay, Mumbai-400 085 along with the bid.
- 2.2. The Financial bids of only those bidders whose sample is found as per specification and passed/approved by the Committee will be opened.
- 2.3. Detailed specification of the item(s) to be supplied is placed at Annexure-I.
- 2.4. Sketch with measurements/dimensions has been attached however the supplier or manufacturer should feel free to work on the trophy and make recommendations towards the improvement of the said trophy.
- 2.5. The supplier shall submit a sample for approval before actual production and delivery.
- 2.6. Description for photo frame and details of members, shall be given by society.

3. Vendors Eligibility: -

1. Undertaking by the agency in its Letterhead that:

- a. That it has not been barred or blacklisted by any of the Central/State Government/Departments/ Organizations / Central or State PSU.
- b. that it will ensure fair trade practice.
- c. that the proprietor/partners of the agency do not have any relative employed with Society.
- d. Vender/bidder should have experience of at least two years for selling of the above-mentioned items.
2. Should have valid GST No. and PAN Card.
3. Place of Delivery: - The BARC Employees Co. Op Credit Society Ltd. Add- Mandakini Building, Anushaktinagar, Mumbai - 400 094
4. Delivery period: - 30 days from the date of supply order.
5. In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.
6. The rates of successful bidder will be valid for 12 months from the date of issue of work/purchase order.
7. The BARC Employees Co Op Credit Society Ltd. reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
8. Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder's cost & risk.
9. The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order.




(Shivaji Hagawane)
(Hon. Secretary)

For, The BARC Employees Co Op Credit Society Ltd. Old R5, Shed, BARC, Trombay, Mumbai-400085





Final – Memento with photo frame and sticker

