



The Bhabha Atomic Research Centre Employee's Co-op. Credit Society Ltd., Mumbai

(Registration No. 29770)

Ref. No. : BARC / CS / 2802

Date:

10/09/2026

वार्षिक देखभाल करार (AMC) – निविदा सूचना

ANNUAL MAINTENANCE CONTRACT OF COMPUTERS, PRINTERS AND NETWORK PERIPHERALS

“दि. बीएआरसी एम्प्लॉईज को-ऑपरेटिव्ह क्रेडिट सोसायटी लि., मुंबई यांच्या आर-५, शेड, बीएआरसी, व्ही.एस.बी. कार्यालय तसेच मंदाकिनी कार्यालय येथे कार्यरत असलेल्या संगणक, प्रिंटर तसेच नेटवर्कशी संबंधित इतर उपकरणांच्या वार्षिक देखभाल करारासाठी (Annual Maintenance Contract – AMC) नामांकित फर्म/ कंपन्यांकडून सीलबंद लिफाफ्यात निविदा मागविण्यात येत आहेत. सीलबंद लिफाफ्यात निविदा दिनांक २५/०९/२०२६ रोजी सायंकाळी ६.०० वाजेपर्यंत खालील पत्त्यावर नोंदणीकृत टपाल / स्पीड पोस्ट / प्रत्यक्ष हस्ते पोहोचेल अशा पद्धतीने सादर करावे

“The BARC Employees Co-op. Credit Society Ltd. R5, Shed, BARC, Trombay, Mumbai-400 085.”
Invites sealed quotations from reputed Firms/Companies for the Annual Maintenance Contract of Computers, printers and other network related peripherals installed in R5, Shed, BARC, VSB office and Mandakini office.

The complete quotation shall reach the following address on or before 25/09/2026 up to 18.00 hrs. by Registered Post/ Speed post/hand delivery.

The general scope of work includes:

- 1) The maintenance of hardware installed.
- 2) The software maintenance includes operationalizing, loading/reformatting of software with software like Windows, Linux, Microsoft Office, software, Browsers like Internet Explorer, Chrome, Mozilla etc. and Mailing Software like Outlook Express, Anti-virus software.
- 3) Data retrieval and installation/removal of any other software purchased by society from time to time.
- 4) It also includes removal of virus and re-installation of software, if corrupted. Support for users and troubleshooting of commercial software (Licensed) packages mentioned above.

5) Scope of work of AMC also includes.

Maintenance that includes the replacement of malfunctioning spares/parts for proper functioning of all systems and sub-systems listed in **Annexure -I**.

6) Maintenance includes replacement of each and every malfunctioning part of Computer, printers and related items listed at Annexure-I like Hard Disk, CD/DVD Reader/Writer, Mother Board, Keyboard, Mouse, Printer Heads, Fuser assembly, roller drums, data cables, scanning unit, switch, power supply etc.

Terms and Conditions:

1. The Contractor shall depute an adequate number of well-qualified engineer(s) who can maintain the equipment listed in Annexure-I properly. The Engineer(s) should be an Indian national only, having minimum 3 years of experience and should be specialist in repairing and maintaining Laser and Dot matrix Printer.
2. The contractor would carry out preventive maintenance of each machine mentioned in Annexure-I once in every three months.
3. Contract will be for 12 months on site.
4. Four Preventive Maintenance will be provided during contract. Breakdown maintenance as and when required.
5. A register shall be maintained by the Service Engineer of the contractor showing the status of periodic preventive maintenance and cleaning of the equipment which shall be produced to the concerned officer duly signed by the user.
6. The calls will be attended within 24 hours from lodging complaints.
7. Replacement of faulty spares will be provided subjected to availability.
8. Software (System & Application) Support: The maintenance contract is non comprehensive inclusive of Operating System (OS) and all other Software installation on all the systems covered under it. Any problem related to OS maintenance, reloading of OS with all device drivers, system configuration & network configuration etc. shall be attended & rectified by Service Engineer.
9. LAN support: The scope of work covers the maintenance of Local Area Network (LAN).
10. Maintenance work of LAN covers: Checking of cable connectivity, crimping of node, Punching of IOs and Cabling, if there is any fault in the existing cable, between Switch and IOs.

11. LAN Cable & Connector will be provided by End Users.
12. The scope of services also covers: Responding to breakdown calls on any equipment under the contract and repair/replacement of the defective component required for smooth working of the equipment. Repair/Replace/Upgrade cost will not cover under contract.
13. Data recovery from corrupt hard disc drives using data recovery tools under Charges.
14. Co-coordinating with OEMs for rectification of a problem for the equipment under warranty.
15. **Board of Directors** reserves the right to cancel the contract in case company is failing to provide services up to the satisfaction level or on security grounds.
16. Late submission of tenders will not be accepted. Tenders by Telex/Telegram/Fax/e-mail" will not be accepted. Tenders may be submitted by Registered Post/speed post/by Hand delivery
17. Quotation received after due date or rates not quoted in specified proforma will not be accepted. Board of Directors reserves the right to reduce or increase the number of items offered for maintenance during the contract of the AMC.
18. **Following documents shall be submitted along with tender:-**
1. Work experience
 2. KYC documents (viz. PAN card, GST Registration Certificate, MSME Certificate
 3. Shop/Establishment Registration Certificate
19. Interested bidders shall contact the undersigned on Phone No. 25596341/43/33(Ext. No. 26341/43/33) with above mentioned details for getting the any further information.




(B. K. Chougule)
Hon. Secretary

For, The BARC Employees Co-op. Credit Society Ltd.
R5, Shed, BARC, Trombay, Mumbai-400 085.

Annexure - I

**ANNUAL MAINTENANCE CONTRACT OF COMPUTERS, PRINTERS AND NETWORK
PERIPHERALS**

A) List of Printers: -

Sr. No.	Description of Printer/Make/Model	Quantity (Nos)
1	Make- EPSON Model No. LQ310	2
2	Make- EPSON Model No. PLQ 20	2
3	Make- EPSON Model No. PLQ 30	2
4	COLOR LASERJET Make - HP Pro Model No- M181SW	1
5	Make- EPSON Model No. L6270	1
6	COLOR LASERJET Make - HP NVERSTOP Model No- 1000A	2
7	Make- EPSON Model No. M100	3
8	Make- EPSON Model No. L3110	1
9	COLOR LASERJET Make - HP Model No- P1108	1
10	COLOR LASERJET Make - HP Model No- MFP M176N	1
11	Multifunction Ink Tank Color Printer for Print/Scan/Copy. Make- Epson, Model No.- Eco Tank L3256	3
12	Monochrome Laser Multifunctional Photocopier Machine, Make - Canon, Model No.- Canon ir 2224N	2
13	Currency counting machine	1



**BAHUBALI K. CHOUGULE
HON. SECRETARY**

B) List of Computers: -

Sr. No.	Description of Computers	Quantity (Nos)
1.	Desktop Computers, Intel - I3/I5 core processor With SSD/HDD hard disk, Wireless keyboard & mouse.	30 Nos.

C) Network Peripherals: -

Sr. No.	Description of Computers	Quantity (Nos)
1.	Networking (Server and Backup Server, MTNL Lease circuit, LAN Network, CCTV Camera Networking)	40 Nos (circuit network connected with Network/server system)



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